

Sankofa Freedom Academy Admission Policy and Procedures

Sankofa Freedom Academy Charter School offers rolling admission for available openings in grades K-12.

Determination of Openings: Openings are determined after providing the parents of enrolled students an opportunity to re-enroll their children and siblings to be enrolled. Intent to Re-enroll applications made available on February 1. All re-enrollment applications must be returned within 30 days of issuance of re-enrollment applications.

Intent to Enroll: We require parents complete an Intent to enroll Form, which can be obtained in person, via email/fax or on our website, www.sfacs.us, beginning January 2, of the previous school year. Intent to enroll will be made available in both Spanish and English on the website and by hard copy available from our school site. Intent to Enroll applications will comply with the directive of the Charter School Office of the School District of Philadelphia.

Preference: In keeping with the Pa. Charter School law, preference is given to the siblings of students who are currently enrolled. In addition, Sankofa Freedom Academy Charter school was chartered to provide service to children in the Frankford community as first option. As a result, the 19124 catchment area is given preference for enrollment after siblings

Lottery Deadlines: In order for applicants to be included in the lottery, the application must be submitted by the lottery deadline, which is 3/15, prior to the new school year. The date of the lottery is 4//1. The lottery, which is aligned with the PA Charter School Law, is performed to select students for available openings through an electronic random selection process. If we do not have opening, the applicants are placed on a waiting list. In addition, applicants who apply after the lottery deadline are placed on the waiting list, after those in the lottery, in the order in which they have applied.

Lottery Results Reporting: Sankofa Freedom Academy will have an annual public lottery, which will be publically advertised through newsletter and flyers, with post card notification for all who have submitted intent to enroll forms. All who have submitted intent to enroll forms for the lottery will be notified by postcard of the lottery results with a designation of status of the child/children.

Waiting List protocol: When an opening is discovered throughout the school year or between years, an applicant will be drawn according to their position on the waitlist. As was indicated, waiting list preference is given to siblings and children who reside in the 19124 catchment area. Parents will be granted up to six weeks to complete and return enrollment packets post-lottery acceptance. Sankofa Freedom Academy agrees to maintain an ordered up-to-date waitlist that is continuously maintained, reflecting at any given time the next eligible student to be offered admission in each grade. Preferences for any given student will be listed. Should a student be removed from the waitlist, documentation for such removal shall be indicated. Finally, Sankofa Freedom Academy Charter School agrees to provide a copy of its current waiting list at any time during the Term of its Charter within ten (10) business days after request of the Charter School Office.

Approved by the Board of Trustees: Date _____